

Guidance Notes for Coaches Operating Abroad

Scope

These guidance notes are intended for British Canoeing Coaches (both UK and overseas based) who wish to use their provider status outside of the UK or the Republic of Ireland to deliver the following awards:

- British Canoeing Paddlesport Instructor, Coach Award and Performance Coach
- British Canoeing Personal Performance Awards
- British Canoeing Leadership and Advanced Leadership Awards
- British Canoeing Foundation and Intermediate Modules
- British Canoeing Safety and Navigation Training
- British Canoeing Discipline Support Modules

Introduction

British Canoeing Awards are held in high regard within the worldwide paddlesport community and there is a demand from foreign nationals who wish to enjoy the benefits of membership. There has not previously been any formal regulatory system in place to protect the reputation of British Canoeing and its awards.

Requirements

Coaches/course providers resident in the UK (or Republic of Ireland): The table in Appendix 1 outlines the requirements for Coaches/Leaders/Course Providers normally resident in the UK (based on the address listed on their National Association record).

Coaches/course providers resident outside the UK (or Republic of Ireland):

The table in Appendix 2 outlines the requirements for Coaches/Leaders/Course Providers resident outside UK. All Coaches/Leaders/Course Providers must demonstrate compliance with the British Canoeing Coach Update requirements and

any moderation/minimum delivery requirements are the same as any UK resident coach. It would be the coach's responsibility, with British Canoeing advice, to ensure that this is the case.

It should be noted that Coaches/Leaders/Course Providers resident outside of the UK will only be authorised to run courses where this does not conflict with existing provision in that country.

Candidate Fees

Additional candidate fees apply for overseas courses. While British Canoeing is keen to see the continued development of paddlesport worldwide and support members working overseas, it must be recognised that British Canoeing and the National Associations are financially supported by the various UK Sports Councils and commercial companies alike. It would be inappropriate to use that funding to subsidise other paddlers outside of the UK. In addition, there are additional costs associated with posting registration and certification materials to overseas addresses.

Current Fees

Please see the British Canoeing website for the current fees.

Responsibilities and Procedure

British Canoeings Performance and coaching award syllabi and their conditions of operation have been developed and written with the British natural environment in mind. In some situations coaching syllabi may not readily transfer to another country and that particular paddling environment. Therefore, it is imperative that coaches considering operating abroad are aware of, and understand the responsibilities that operating overseas brings.

Insurance

National Association liability insurance normally covers members resident in the UK (including affiliated members of the Canoe Association of Northern Ireland resident in the Republic of Ireland) for coaching related activity overseas (with the exception North America and Canada). Members are strongly advised to clarify cover with the Insurance company. British Canoeing now offers additional cover for non-UK residents and can be purchased by contacting the membership department on 0300 0119 500.

Full details of the insurance cover provided can be found on your National Association website.

Contact Details:

Paddles Up Training

National Water Sports Centre
Adbolton Lane, Holme Pierrepont
Nottingham NG12 2LU
Tel: 0300 0119 500
coaching@paddlesuptraining.com
www.paddlesuptraining.com

Canoe Wales

National White Water Centre
Frongoch, Bala
Gwynedd LL23 7NU
Tel: 01678 521199
admin@canoewales.com
www.canoewales.com

Scottish Canoe Association

Grandtully Campsite
Grandtully
Pitlochry PH9 0PL
Tel: 01887 292040
office@canoescotland.org
www.canoescotland.org

Canoe Association of Northern Ireland

Belfast Boat Club
12 Lockview Road,
Belfast BT9 5FJ
Tel: 02895438094
office@cani.org.uk
www.canis.org.uk

Appendix 1

Requirements for UK (or Republic of Ireland) resident British Canoeing

Coaches/Leaders/Course Providers:

Course(s)	Primary Residence of Candidates	Special Requirements for Course Provider	Course Authorisation	Candidate Registration / Certification Fees
British Canoeing Coaching Awards.	UK (or Republic of Ireland) residents	This option is only available to Coach Educators who have had satisfactory QA visit.	Follow National Association authorisation procedure.	Candidates register with the National Association Delivery Centre where they are normally resident (i.e. the normal procedure). Registration packs will be sent to their UK address. Normal fees apply (with UK address).
	Non-UK resident	This option is only to those who have had satisfactory QA visit.	Apply to British Canoeing International Delivery Centre for authorisation.	Candidates may join any British Canoeing National Association.
Leader and Advanced leader Training or Assessment. Safety and Navigation training. Foundation and Intermediate Modules. Discipline Support Modules.	UK (or Republic of Ireland) resident	No special requirements	Via National Association	Normal fees apply (with UK address). Certificates (where applicable) will be sent to UK address.
	Non-UK resident	Apply to British Canoeing International Delivery Centre for permission.	Apply to British Canoeing International Delivery Centre for authorisation.	Additional candidate fees apply – see the British Canoeing website.

Appendix 2

Requirements for British Canoeing Coaches/Leaders/Course Providers resident overseas:

Course(s)	Primary Residence of Candidates	Special Requirements for Course Provider	Course Authorisation	Candidate Registration / Certification Fees
British Canoeing Coaching Awards.	UK (or Republic of Ireland) resident	Costs of QA/IV visits to be paid by Provider.	Follow National Association authorisation procedure.	Candidates register with the National Association Delivery Centre where they are normally resident (i.e. the normal procedure).
	Non-UK resident		Apply to British Canoeing International Delivery Centre for authorisation.	Candidates may join any British Canoeing National Association.
Leader or Advanced leader Training or Assessment. Safety and Navigation training. Moderate and Advanced Water Endorsement Training/Assessment Discipline Support Modules.	UK (or Republic of Ireland) resident	Apply to British Canoeing International Delivery Centre for permission.	Apply to British Canoeing International Delivery Centre for authorisation.	Normal fees apply (with UK address).
	Non-UK resident	Apply to British Canoeing International Delivery Centre for permission.	Apply to British Canoeing International Delivery Centre for authorisation.	Additional candidate fees apply.